

The Commonwealth of Massachusetts

OFFICE OF DIRECTOR OF CAMPAIGN AND POLITICAL FINANCE

CAMPAIGN FINANCE REPORT



MUNICIPAL

(CHECK ONE)

- 8th day preceding primary
8th day preceding election
30th day following election (Town only) or (Special)
10th day of January
Dissolution

THIS BOX IS FOR USE BY A BALLOT QUESTION COMMITTEE ONLY (CHECK ONE)
Initial Report
30th day following election
5th of month
Dissolution

File with City or Town Clerk or Election Commission

Read instructions on Page 4 before completing this form.

Candidates with NO ACTIVITY to report: Follow instructions for Category #1 or #4 as applicable on Page 4.

BOX A
Full Name of Candidate
Office Sought District
Residential Address
City or Town Zip

BOX B
Name of Committee
Name of Committee Treasurer
Mailing Address
City or Town Zip

Fill in Dates:

Reporting Period Beginning 19 and Ending 19

- 1. Ending balance from last previous report
2. Total receipts (from Page 2, Summary All Receipts)
3. Subtotal. Line 1 plus Line 2
4. Total expenditures (from Page 3, Summary All Expenditures)
5. Ending balance. Line 3 minus Line 4
6. Total "In Kind" contributions (Sched. C). Do NOT include on Line 2
7. Total liabilities (from Schedule D). Do NOT include on Line 4
8. Name of bank(s) used:

OFFICE USE ONLY
RECEIVED
MAR 29 9 42 AM '89
TOWN CLERK
BELMONT, MASS.
PAID #

CERTIFICATION BOX C
I certify that the within report including attached schedules is a true statement of all receipts, expenditures, disbursements, loans and liabilities for the above reporting period of every officer and other person acting under authority or in behalf of said Committee or Candidate in accordance with the requirements of General Laws, Chapter 55, as amended.
Signed under the penalties of perjury
CANDIDATE SIGNATURE Date

BOX D CERTIFICATION
Signed under the penalties of perjury
TREASURER SIGNATURE Date

AFFIDAVIT. Read before signing. For use only by a candidate who has not received contributions, incurred liabilities, or made expenditures on his/her own behalf. Sign Box E (candidate with no committee) or Box F (candidate who has a committee), as appropriate.

BOX E
Affidavit of Category 1 Candidate
I certify that I have not received any contributions, made any expenditures or incurred any obligations during this reporting period.
I do not have a political committee.
Signed under the penalties of perjury
Candidate Signature Date

BOX F
Affidavit of Category 4 Candidate
I certify that I have not received any contributions, made any expenditures or incurred any obligations during this reporting period.
All campaign finances were handled by my committee. I have examined the committee report as stated on this form and to the best of my knowledge and belief it is true, correct and complete.
Signed under the penalties of perjury
Candidate Signature Date

SCHEDULE B

EXPENDITURES OR DISBURSEMENTS OF \$25.00 OR MORE

SCHEDULE B

DATE PAID	TO WHOM PAID Alphabetical Listing Mandatory	ADDRESS	PURPOSE	AMOUNT	
				General	Fund Raising
3/18/89	POST-MASTER	BOSTON	STAMPS	105	-
3/10	RITZ CAMERA	BELMONT	FILM	5	-
3/23	" "	"	"	5	-
3/15	GARBO TYPESETTING	"	TYPESET POST CARDS	40	
3/23	NANDR	"	FLYERS + CARDS	236	25
3/27	CENTURY NEWS PAPERS	"	POLITICAL AD	90	80
3/29	POSTMASTER	BOSTON	STAMPS	9	18

SUMMARY OF ALL EXPENDITURES FOR THE REPORTING PERIOD

- 14. Total "General" Expenditures of \$25 or more. (From Schedule B) \$ _____
- 15. Total "Fund Raising" Expenditures of \$25 or more. (From Schedule B) \$ _____
- 16. Total "General" Expenditures under \$25. (From your own records) \$ _____
- 17. Total "Fund Raising" Expenditures under \$25. (From your own records) \$ _____
- 18. Total All Expenditures for the period. Enter also on Page 1, Line 4. \$ _____

SCHEDULE C

"IN KIND" CONTRIBUTIONS IN EXCESS OF \$50

SCHEDULE C

G/FR	DATE RECEIVED	FROM WHOM RECEIVED	RESIDENTIAL ADDRESS	DESCRIPTION of CONTRIBUTION	VALUE RECEIVED

- 19. **TOTAL** "IN KIND" CONTRIBUTIONS IN EXCESS OF \$50
- 20. **TOTAL** "IN KIND" CONTRIBUTIONS OF \$50 AND UNDER
- 21. **TOTAL** ALL "IN KIND" CONTRIBUTIONS FOR THE PERIOD

GENERAL	FUND RAISING
General + Fund Raising COMBINED TOTAL	
\$ _____	

Indicate Activity of Contributions as:
G = General
FR = Fund Raising

22. **COMBINED "In Kind" Total.**
Enter also on Page 1, Line 6.

SCHEDULE D

LIABILITIES

SCHEDULE D

DATE INCURRED	TO WHOM DUE	ADDRESS	PURPOSE	AMOUNT
TOTAL, ENTER ALSO ON PAGE 1, LINE 7				

INSTRUCTIONS

FILE ONLY with the CITY or TOWN CLERK or ELECTION COMMISSION.

TOWN ELECTION ONLY: File 8 days preceding the Primary or caucus (if one is held), 8 days preceding the Election, and 30 days after the Election. If all funds have not been collected or expended previous to the report filed 30 days after the Election, a final report shall be filed on or before January 10 of the year following the Election.

CITY ELECTION ONLY: File 8 days preceding the Preliminary or Primary, 8 days preceding the Election, and a final report shall be filed on or before January 10 of the year following the Election.

Read the following descriptions of Filing Categories. Select the one that describes you. Check one box. Follow the instructions printed in *italics* for your category.

CANDIDATE: If you have received no contributions, made no expenditures and incurred no liabilities select Category 1 or 4, as appropriate.
All other candidates select Category 2 or 3.

TREASURERS: Select only Category 5, 6 or 7.

- Check One** **Candidate Categories**
- CATEGORY 1 Report of a candidate who does not have a committee and has not received contributions or made expenditures.
Complete Box A on Page 1. Sign and date Box E. Omit remainder of form.
- CATEGORY 2 Report of a candidate who does not have a committee but has received contributions or made expenditures or incurred liabilities.
Complete Box A and Lines 1-8 on Page 1. Complete Schedules A-D. Sign Box C. Omit remainder of Page 1.
- CATEGORY 3 Report of a candidate who has a committee and the candidate has received contributions, made expenditures or incurred liabilities independent of the committee.
Complete Box A and Lines 1-8 on Page 1. Complete Schedules A-D. Sign Box C. Omit remainder of Page 1. Remind your treasurer to file a separate committee report.
- CATEGORY 4 Report of a candidate who has a committee but the candidate has not received contributions or made expenditures independent of the committee.
Candidate: File a COMBINED report with your committee. See your treasurer and complete the affidavit in Box F of the committee's report. Do not use a separate form. Use the same form as the treasurer.

- Check One** **Committee Treasurer Categories**
- CATEGORY 5 Report of the treasurer of a committee organized on behalf of a candidate and the candidate has **not** received contributions or made expenditures independent of the committee.
Treasurer: See Category 4. File a combined report with your candidate. You make out the report. Complete Boxes A and B and Lines 1-8 on Page 1. Complete Schedules A-D. Sign Box D. Omit remainder of Page 1. Arrange with your candidate to complete the affidavit in Box F.
- CATEGORY 6 Report of the treasurer of a committee organized on behalf of a candidate and the candidate has received contributions or made expenditures independent of the committee.
Complete Box B and Lines 1-8 on Page 1. Complete Schedules A-D. Sign Box D. Omit remainder of Page 1. Remind your candidate to make out and file the candidate's separate report disclosing receipts and expenditures transacted by the candidate independent of the committee.
- CATEGORY 7 Report of the treasurer of a political committee not organized on behalf of a candidate; for example, referendum committee, committee organized to promote a principle, etc.
Complete Box B and Lines 1-8 on Page 1. Complete Schedules A-D. Sign Box D. Omit remainder of Page 1.

Page 1. Top of Page: Check the appropriate report box.

Page 1. Line 1: If this is your initial report enter "0".

Page 1. Bottom of page. The Affidavits in Box E and Box F are for use **only** by candidates who have received **no** contributions, incurred **no** liabilities or made **no** expenditures on their own behalf. The purpose of the Affidavits is to provide a simplified form of reporting. Such candidates complete Box A and sign either Box E or F as appropriate.

Schedules A-D: If additional space is needed attach 8½ x 11 sheets, identifying the Schedule and using the same format. Identify attached sheets with name of candidate or committee.